

## Call for Expression of Interest (EOI) Strategic Collaboration with Save the Children Sudan

### COUNTRY: SUDAN

#### Introduction

Save the Children has been working in Sudan to advance the rights of children since 1983. Our work started in western Sudan providing humanitarian relief to the draught – affected people, followed by Eastern Sudan and later providing humanitarian support to the Eritrean and Ethiopian refugees along the eastern border of Sudan.

Since then, Save the Children continued programming and advocating for children and families affected by conflict, displacement, extreme poverty, hunger and a lack of basic services across Sudan. Save the Children movement strongly, in line with their localization agenda strongly recognizes the need for collaboration and building partnerships as one of the main ways to accentuate the pillars in the theory of change and have the greatest impact for every last child.

#### Our vision

A world in which every child attains the right to survival, protection, development and participation.

#### Our mission

To inspire breakthroughs in the way the world treats children and to achieve immediate and lasting change in their lives.

#### PURPOSE OF EOI:

Save the Children has developed its 2022 -2024 Strategic Plan, which recognizes the need to find new and better ways of working with likeminded organizations. Only by working in collaboration with a diverse range of organizations will we will be able to deliver on our promise of immediate and lasting change in children's lives in Sudan. Save the Children is conducting an exercise to assess the governance, managerial and humanitarian/developmental project management capacities of interested national organizations to partner with. Based on the assessment, selected NGOs will get opportunities of capacity building and to become part of Save the Children Sudan's program as strategic or implementing partner.

Save the Children would like to have its panel of partners created as a result of this exercise. Organizations of diverse types, capacities, technical expertise and geographic focus including local organizations, Government of South Sudan, UN agencies, research centers, academic institutions and media agencies.

#### CONDITIONS TO CALL FOR EXPRESSION OF INTEREST

In order to complete the exercise of selection of partners your organizations are required to submit a compendium of documents listed below by **19 October 2021** on our email address

[SudanCO.procurement@savethechildren.org](mailto:SudanCO.procurement@savethechildren.org)

Any documents submitted after **October 19, 2021** will not be included in the process. To ensure transparency, a designated independent team formed within Save the Children Sudan shall assess the documents submitted.

Partner, who represent through their documents, maximum alignment with the objectives of this exercise and Save the Children will be shortlisted for further action. Save the Children will communicate with selected partners for further actions. The committee might also contact your organization for further clarification if needed.

#### DOCUMENTS TO SUBMIT

- I. Detailed profile of your organization including;
  - a. History of organization & date of incorporation / first registration.

- b. Status of current registration with offices of Humanitarian Aid Commission federally and in states where your organization is operating.
  - c. An account on governance structure and details of board members, names, age and primary occupation.
  - d. Complete organogram of the organization.
  - e. List of active/ongoing project including name of donor, thematic sector and budget value.
  - f. List of locations where your organization have active and permanent field offices.
  - g. An account around organizational experience set out in the form of table stating, name of the donor, brief description of the project, financial value of the project, location of the project and thematic sector.
  - h. A brief account on thematic expertise of your organization per thematic sectors. Thematic sectors may include child protection, education, health, nutrition, food security, livelihood, emergencies and humanitarian response, media & communications. Please include a short description of nature of interventions your organization was involved in.
2. Copy of Financial Audit reports for last two years.
  3. Copy of Financial manual, Staff code of conduct, Anti-fraud policy, Procurement manual, Description of organizational system to prevent aid diversion.
  4. Copy of Registration with Federal HAC and State HAC.

**SUBMISSION DEADLINE AND INSTRUCTIONS:**

All applicants are requested to **submit their applications following the format below**

<b>Section 1. CSO information</b>			
<b>1.1 Organization information</b>			
	Organization Name		
	Acronym		
	History of the organization		
	Category of CSO	(Mention if CBO/FBO/NGO/ INGO)	
	Address		
	Registration number and date of registration	(copy of registration to be attached)	
	Status of current registration with offices of Humanitarian Aid Commission federally and in states where your organization is operating		
	Telephone		
	Website		
	Size (e.g. budget, # staff, # offices)		
	List of locations where your organization has active and permanent field offices.		
<b>1.2 Head of Organization</b>			
	Name, Surname		
	Function		
	Email		
	Telephone		
<b>1.3 Contact Person (if different from 1.2)</b>			
	Name, Surname		
	Function		

	Email					
	Telephone					
	Governance Structure of the organization					
	Details of board members, names, age and primary occupation and place of residence	<b>S/N</b>	<b>Name</b>	<b>Age</b>	<b>Primary occupation</b>	<b>Residence</b>
		1				
		2				
		3				
		4				
		5				
		6				

#### 1.4. Geographical Areas of Operation

1.4 Geographical areas of operation of the organization - (list all regions where present)

#### 1.5 Organizational Goals and Objectives

1.5 Organizational Goal and objectives

### Section 2. CSO expertise and experience

A brief account on thematic expertise of your organization per thematic sectors. Thematic sectors may include child protection, education, health, nutrition, food security, livelihood, emergencies and humanitarian response, media & communications. Please include a short description of nature of interventions your organization was involved in.

**2.1** CSO mandate, sector area and geographic coverage – ( Role (e.g. regulatory, service provider, lobbyist/advocate, researcher)

*Outline the organisation's mandate, field of work and geographic coverage*

**2.2** Available expertise and specialists

*Outline the distinctive technical capacity of the organisation in the sector area*

**2.3** Key results achieved over the past 5 years

*Outline of key results achieved in sector area in recent years, including any recognition received at local/ national level for the work in the sector area*

### Section 3. Local experience, presence and community relations

**3.1** Ongoing programmes in sector area, name of donor, thematic sector and budget value.

*Outline of type / scope of ongoing programmes*

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*Outline of type / scope of ongoing programmes*

**3.1.2.** Ongoing programmes in sector area name of donor, thematic sector and budget value

*Outline of type / scope of ongoing programmes*

**3.1.3.** Ongoing programmes in sector area name of donor, thematic sector and budget value

*Outline of type / scope of ongoing programmes*

**3.2** Knowledge of the local context

*Outline of presence and community relations in the programme location(s)*

**3.3** Existing networks

*Outline of ongoing collaborations with national institutions and local communities in the sector area*

<b>Section 4. Management Ability</b>		
<b>4.1 Annual Budget</b>	Size of annual budget (previous year, USD)	
	Source of core funds or income	
	Main funding partners/ donors	
<b>4.2 Core staff</b>	<i>Outline of number of core staff, key functions of core organisation staff and their area of expertise</i>	
<b>4.3 Any other information demonstrating financial capacity</b>	<i>E.g. results of previous capacity assessments if available (such as the micro assessment)</i>	
<b>4.4 Date of last financial Audit</b>		
<b>4.5 List of policies and procedures of the organization</b>		
<b>4.6 Accounting System and accounting software application</b>		

Upload the requested documents and application in the Email [SudanCO.procurement@savethechildren.org](mailto:SudanCO.procurement@savethechildren.org)

Per the requirements stated above to Save the Children International, latest by **19<sup>th</sup> October 2021 before or at 6:00pm.** Your documents will be used to assess capacity, suitability and relevance of your organization.

**Disclaimer:** Issuance of this EOI does not constitute an award or commitment on the part of the Save the Children International, nor does it commit Save the Children to pay for costs incurred in the preparation and submission of EOI. Only shortlisted organizations will be contacted for the further process.

Applicants should **submit their application electronically** through the following email with **subject: “Strategic Collaboration with SCI Expression of Interest”** Any application received after the indicated time shall be rejected.

Any requests for additional information should be addressed in writing by [One week before deadline for submissions] at the latest to [mariana.kavishe@savethechildren.org](mailto:mariana.kavishe@savethechildren.org)